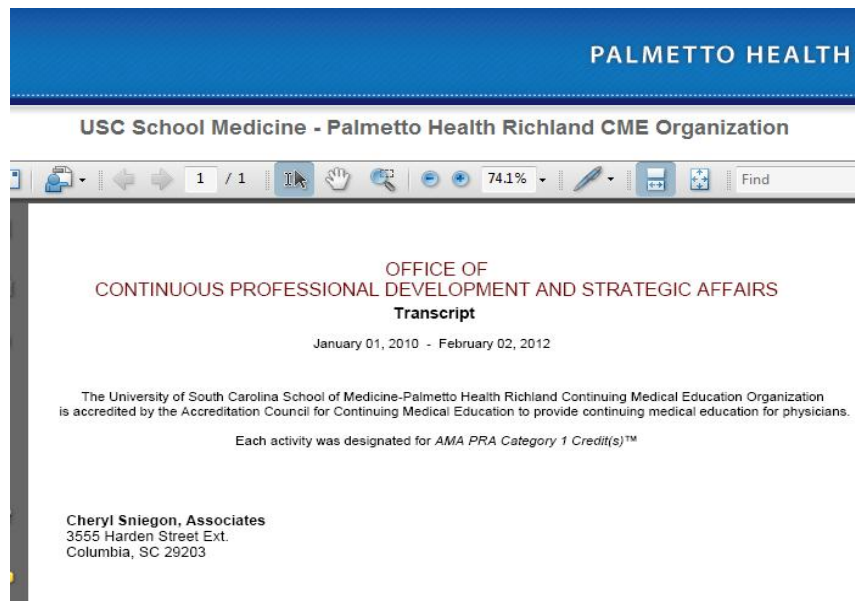


# CME Online Transcript Retrieval

Enter your **Email Address**, **Password** and the date range for your request. Click **Sign In**.

The screenshot shows the Palmetto Health website's CME Transcript retrieval page. At the top, there is a blue header with "PALMETTO HEALTH" and "USC School Medicine - Palmetto Health Richland CME Organization". Below this is a navigation bar with "CME Transcript" and links for "My Profile", "Activity Catalog", and "Prior Page". The main content area is light green and contains a "Welcome!" message and instructions to follow five steps to retrieve the transcript. Step 1 is a text input field for the email address, containing "cheryl.sniegon@uscmed.sc.edu". Step 2 has two radio button options: "I already have a password, and my password is:" (selected) and "I am a new user (You'll create a password later)". The password field is masked with dots and has a "Forgot Password?" link. Step 3 is a date input field for the begin date, set to "01/01/10". Step 4 is a date input field for the end date, set to "02/01/12". Step 5 is a green "Sign In" button.

The transcript will appear.



If you have forgotten your password, click on the **Forgot Password?** link. Your password will be sent to the email address used to register the account.

**PALMETTO HEALTH**

USC School Medicine - Palmetto Health Richland CME Organization

**CME Transcript**

Sign In My Profile Activity Catalog Prior Page

**Welcome!**

To display your transcript, please follow the steps below:

1. Enter your Email Address:
2. Please select one of the following:
  - I already have a password, and my password is:  [Forgot Password?](#)
  - I am a new user (You'll create a password later)
3. Enter Begin Date Of Transcript:
4. Enter End Date Of Transcript:
5.

**PALMETTO HEALTH**

USC School Medicine - Palmetto Health Richland CME Organization

**CME Transcript**

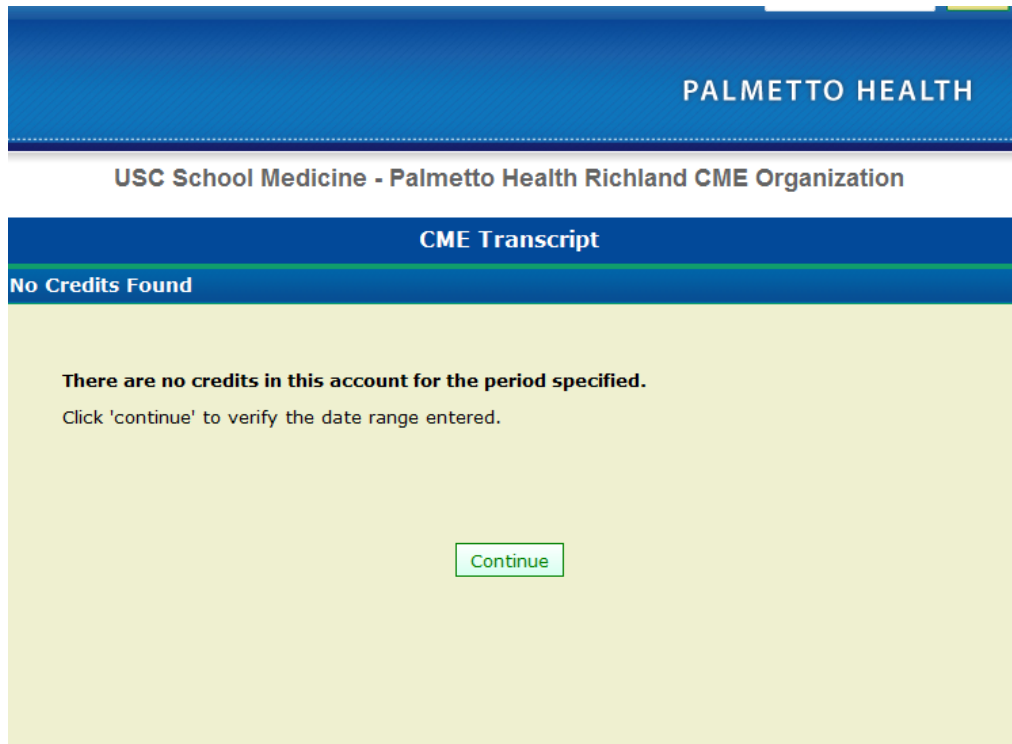
**Password Sent**

**Your password has been sent to your email address.**

Click 'continue' to sign in with your password.

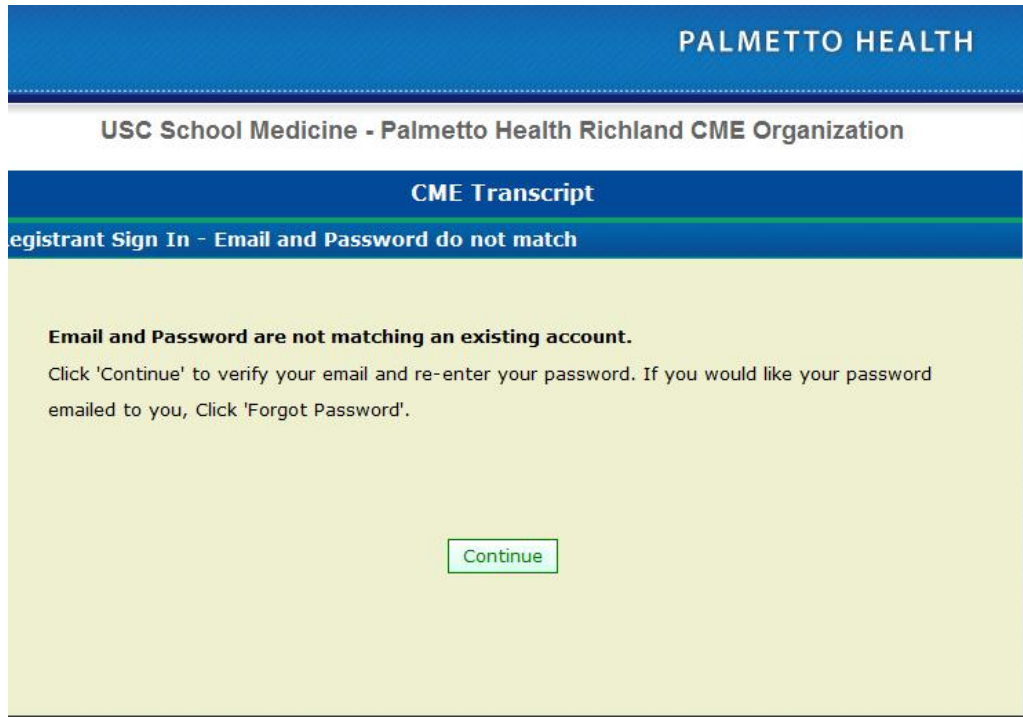
**Important!** Because the password lookup function is an automated email, some email service providers will place the email in a **Bulk Mail** or **Spam** folder. Please be sure to check those folders if you do not immediately find your password email.

If you have no existing transcripts for the date range entered, you will receive the message ***“There are no credits in this account for the period specified.”*** Click ***Continue*** to verify and/or change the date range for your request.

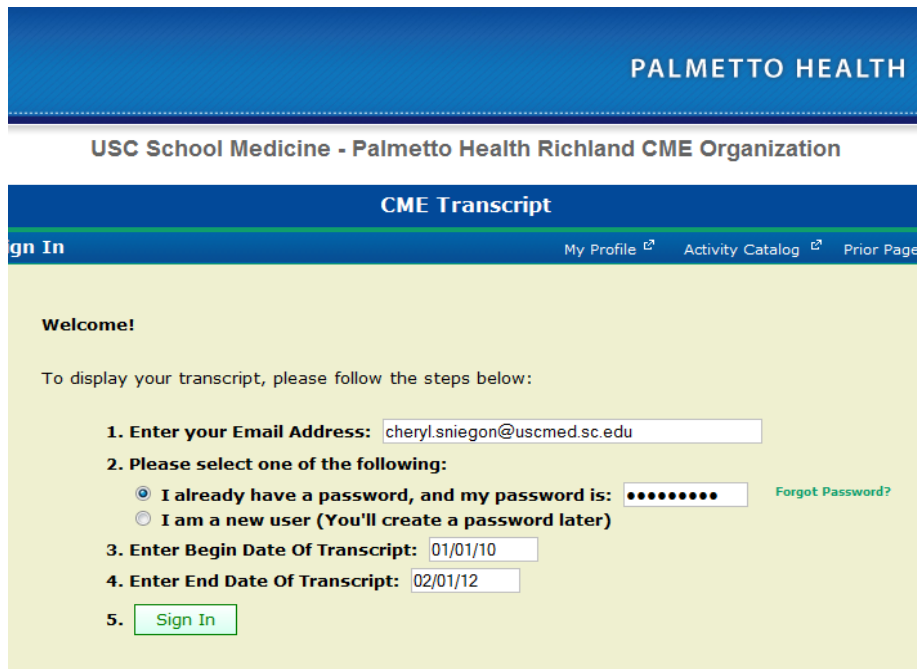


The screenshot displays a web interface for Palmetto Health. At the top, a blue header contains the text "PALMETTO HEALTH". Below this, a white section identifies the organization as "USC School Medicine - Palmetto Health Richland CME Organization". A dark blue bar below that reads "CME Transcript". Underneath, a blue bar with white text states "No Credits Found". The main content area has a light yellow background and contains the message: "There are no credits in this account for the period specified." followed by "Click 'continue' to verify the date range entered." A green-bordered button labeled "Continue" is centered at the bottom of this message area.

If the password and email address entered do not match the information used to create the account, you will receive the message **“Email and Password are not matching an existing account.”** Click **Continue** to return to the main screen to verify that the information you entered is correct. You may also click the **“Forgot Password?”** link to have the password emailed to you.



Verify the information entered is correct, or click “Forgot Password?” to have the password emailed to you.



If you have not created an account for the new email-based system, select the **"I am a new user"** option. Enter the date range for the transcript request. Click **Sign In**.

> Patient & Visitor Information  
> Quality and Patient Safety  
> Our Physician Practices  
> Specialty Centers  
> Da Vinci Robotic Surgery Center  
> Patient Care Services  
> Education, Residency Programs & Research  
> Women's Services  
> Gamma Knife Center  
> Community Outreach  
> Patient Stories  
> Palmetto Health Foundation  
> Volunteer Programs

PALMETTO HEALTH

USC School Medicine - Palmetto Health Richland CME Organization

CME Transcript

Sign In My Profile <sup>Ⓔ</sup> Activity Catalog <sup>Ⓔ</sup> Prior Page

**Welcome!**

To display your transcript, please follow the steps below:

1. Enter your Email Address:
2. Please select one of the following:  
 I already have a password, and my password is:  [Forgot Password?](#)  
 I am a new user (You'll create a password later)
3. Enter Begin Date Of Transcript:
4. Enter End Date Of Transcript:
5.

Enter your **Last Name** and **CME ID** to create your new email-based account. If you do not know your CME ID contact the Office of CPD and Strategic Affairs at 803-434-4211 or via email at [CPDSA@uscmed.sc.edu](mailto:CPDSA@uscmed.sc.edu).

PALMETTO HEALTH

USC School Medicine - Palmetto Health Richland CME Organization

CME Transcript

Creating an Account - Search for existing records

**You may have existing attendance records from an older account.**

To transfer existing attendance records to your new email-based account, please provide your Last Name and your CME ID, then click 'continue'.

If you need to obtain your CME ID, please contact the Office of CPD and Strategic Affairs at **803-434-4211** or by [email](#)

Last Name:

CME ID:

CME Transcript Retrieval  
Office of CPD and Strategic Affairs

After entering your **Last Name** and **CME ID**, click **Continue**. You will be taken to the Registrant Information screen to create a profile for your new email-based account.

\* Required Field

Registrant Information			
*First Name	*Last Name	Credentials	*Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> M <input type="radio"/> F
<i>Name will appear on the transcript/certificate the way it is entered here. Credentials are used to determine the type of credit assigned.</i>			
*Affiliation/Organization	*Specialty	Sub Specialty	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<i>If your specialty is not listed, select "other" to type your specialty in the field.</i>			
Special Dietary Needs	Special Physical Needs	Status	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<i>Select an option. This helps determine your career status.</i>			
Contact Information			
*Address	Address Line 2		
<input type="text"/>	<input type="text"/>		
*Country	*City	*State/Prov	*Zip/Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Phone Number	Fax Number		
<input type="text"/>	<input type="text"/>		
*Email Address	*Re-Enter Email Address		
<input type="text"/>	<input type="text"/>		
*Password	*Re-Enter Password	<input type="checkbox"/> Do NOT include me in the CME Mailing List.	
<input type="text"/>	<input type="text"/>		

Click **Continue** to create your account.