

Palmetto Health Vendor Registration

Required fields are in red.

Step 1: Pre-Registration Page

Palmetto Health EXPLORE Palmetto DISCOVER Health

For Health Customers For Health Professionals Employment

New users: register below
Existing users: please log in to the right [Existing Users Login >>](#)

New Registration

Welcome to the Palmetto Health Vendor Registration system. All potential and existing vendors must complete our registration process to begin business or remain in good standing. For more details, please see [our vendor notification statement](#).

Please provide some basic information to start your registration process.

Pre Registration

First Name

Last Name

Your corporate email address

Your phone number

Legal Name of Business

Doing Business As

Has your company done business with Palmetto Health in the past 12 months?
 No
 Yes

What is the total amount of business your company expects to do in the next 12 months with Palmetto Health?
--- Please select ---

End-User License Agreement (EULA) [view agreement](#)
 I have read and understand the End-User License Agreement (EULA).

[Continue](#)

Letter from CEO

Step 2: Identification Page

Palmetto Health EXPLORE Palmetto DISCOVER Health

For Health Customers For Health Professionals Employment

New users: register below
Existing users: please log in to the right [Existing Users Login >>](#)

New Registration

Before continuing, please read over the [list of items](#) to collect prior to registering.

Identify yourself (Vendor Sales Rep)

First Name

Last Name

Your corporate email address

Identify your business

Please enter as much of the following information as you are able.

Legal Name of Business

Doing Business As

Existing vendor relationship
 We **have not** done business with Palmetto Health in the past 12 months
 We **have** done business with Palmetto Health in the past 12 months

Type of business
 Corporation
 LLC
 Partnership
 LLP
 Joint Venture
 Sole Proprietor (individual)

Tax EIN or Social-Security # FEIN
Note: Only sole proprietors should use social-security numbers

Dun & Bradstreet #

[Continue](#)

List of Frequently asked questions

Step 3: Explain page

Vendor Registration Process Flow

Welcome John Smith.

In order to complete Palmetto Health Registration, you will need to provide the following information.
(one page registration):

- Enter Smith, Inc Business Information
- Enter Palmetto Health Compliance Information
- Enter Your Representative Information
- Enter Your Catalogue of Products and Services
- Complete Palmetto Health Vendor Registration Payment of \$225.00
- Confirm Your E-mail Address and Login

Once you have completed all of the steps,
your company will be credentialed and be presented to Palmetto Health's purchasing group.

Continue

For customer support, please [email us](#). You will receive a response back within one business day.
View [Privacy Policy](#). View [Terms of Use](#).

Step 4: Basic Registration

Basic Registration

identification > **Basic Information** > payment

Palmetto Health Basic Registration will allow you to pre-register your company. To complete registration, you will need to log into the system at a later time and update all fields required by Palmetto Health.
All fields for Basic Registration are required

Your Contact Information

First name

Last name

Your corporate email

Your contact phone #

Company Information

Legal name of business

Doing Business As

Tax EIN or SSN

Type of business

Company Contact Information

Please enter the following information for your company's headquarters.

HQ Address

City

State/Province/Division

Zip/Postal Code

Country

HQ Phone

Commodities you sell

On this screen, please add all the categories you personally sell. If other representatives sell commodities that you do not, they will be asked to add those during registration.

Use Search to find your product or service then use the Add Code button to include the code in the My Commodities box.

For more information on UNSPSC commodity codes please visit www.unspsc.org.

My Commodities

UNSPSC Search

[help?](#)

Search for ALL terms.

COMMODITY

Step 4: Basic Registration – CONTINUED

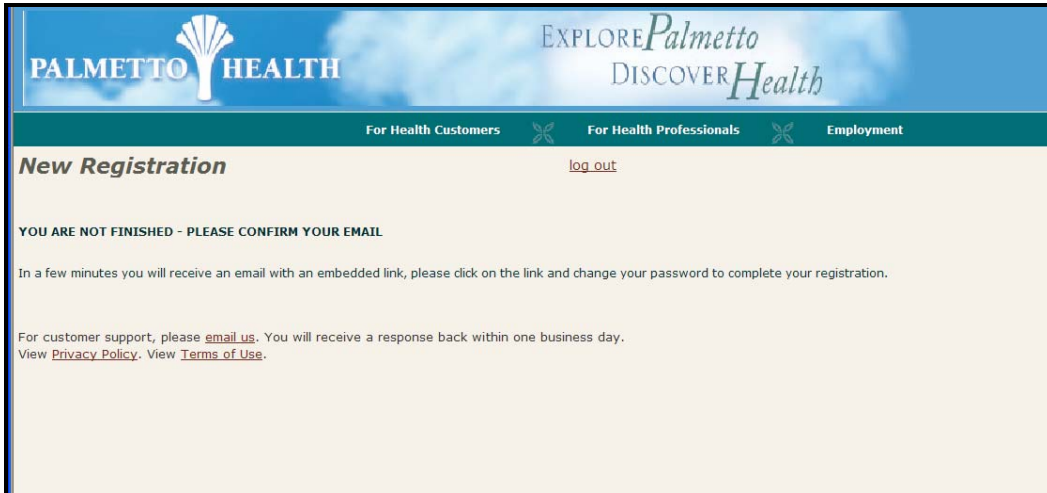
Company Acknowledgments	
Please acknowledge each of the following before continuing.	
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read the "Palmetto Health Radiation Safety Department Vendor Policy" and I have directed this document to the proper authority within my company.
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that my company is aware of the "Palmetto Health Code of Conduct".
Accuracy	<input type="checkbox"/> On behalf of my company, I hereby affirm that none of the responses set forth above knowingly contain any untrue or incomplete statements of fact or omit any information that would make the above responses misleading.
Individual (Representative) Acknowledgments	
Please acknowledge each of the following before continuing.	
Conflict of Interest view policy	Are you, your company's managers, executives or board members related to managers, executives, medical staff, board members or employees of Palmetto Health? <input type="radio"/> Yes <input checked="" type="radio"/> No
Conflict of Interest view policy	Are you aware of any Palmetto Health managers, executives, medical staff, board members or employee that serve on the advisory boards or the board of directors of your company or any of its subsidiaries? <input type="radio"/> Yes <input checked="" type="radio"/> No
Conflict of Interest view policy	Does your company or any of its subsidiaries employ or compensate any of Palmetto Health's managers, executives, medical staff, board members or employees? (This includes management consulting) <input type="radio"/> Yes <input checked="" type="radio"/> No
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read and will adhere to the "Palmetto Health Highlighted Rules" policy and the "Palmetto Health Vendor Rules of Conduct and Access Policy".
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read and will adhere to the "Palmetto Health Business Courtesies and Gifts Policy".
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read and will adhere to the "Palmetto Health Radiation Safety Department Vendor Representative Policy".
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read and will adhere to the "Palmetto Health Detection and Prevention of Fraud Policy".
Acknowledgement view policy	<input type="checkbox"/> I acknowledge that I have read the "Palmetto Health Business Associates and Business Associates Agreement Policies".
End-User License Agreement (EULA) view agreement	<input type="checkbox"/> I have read and understand the End-User License Agreement (EULA).
Accuracy	<input type="checkbox"/> I affirm that none of the responses set forth above knowingly contain any untrue or incomplete statements of fact or omits any information that would make the above responses misleading.
Basic Registration	<input type="checkbox"/> I acknowledge that entering information through the Basic Registration process may not fully satisfy all the required information for Palmetto Health Vendor Registration. I agree to completing registration at a later time to remain in good standing.
Save and Continue	
For customer support, please email us . You will receive a response back within one business day. View Privacy Policy . View Terms of Use .	

Palmetto Health's
Policies

Step 5: Payment Page

Enter credit card information

Step 6: Confirmation Notice



The screenshot shows a web page for Palmetto Health. At the top left is the Palmetto Health logo, which includes a stylized palm tree icon and the text "PALMETTO HEALTH". To the right of the logo is a blue banner with the text "EXPLORE Palmetto DISCOVER Health". Below the banner is a dark green navigation bar with three links: "For Health Customers", "For Health Professionals", and "Employment", each with a small decorative icon. The main content area has a light beige background. It starts with the heading "New Registration" in bold, followed by a "log out" link. Below this is a warning: "YOU ARE NOT FINISHED - PLEASE CONFIRM YOUR EMAIL". The text continues: "In a few minutes you will receive an email with an embedded link, please click on the link and change your password to complete your registration." At the bottom, it says: "For customer support, please [email us](#). You will receive a response back within one business day. View [Privacy Policy](#). View [Terms of Use](#)."

Vendor Dashboard: After Basic Registration is completed, below are additional pages that can be accessed from the vendor's dashboard via their username and password.

- **Company Information:** HQ contact, principals, financials and company acknowledgements.
- **Compliance Information:** Insurance information/certificates, diversity information/certificates and compliance person contact.
- **Your Information:** Representative contact information and acknowledgements.
- **Product Information:** Search the UNSPSC codes. Add or modify the products and services sold.
- **Document Repository:** Add documents at the company and representative level. (Certifications, marketing materials and immunization certificates.)